

Kingdom of Saudi Arabia

Al Baha University

Faculty of Administrative & Financial Sciences

Business Administration

COURSE SPECIFICATION

CORPORATE GOVERNANCE

16011410

2015

Course Specification

Institution:	A-Baha University
College/Department:	Faculty of Administrative and Financial Sciences Business Administration Dept

A Course Identification and General Information

1.Course title and code:	Corporate governance 16011410
2. Credit hours:	3
3.Program(s) in which the course is offered.	Business Administration
4.Name of faculty member responsible for the course:	Dr. Maree Alamri
5.Level/year at which this course is offered:	7 st level/4 th year
6. Pre-requisites for this course (if any)	
7. Co-requisites for this course (if any)	
8. Location if not on main campus	

B Objectives

1. Summary of the main learning outcomes for students enrolled in the course.

Students should successfully complete this course with an understanding of the main pillars of governance and the legal political economic features of governance in the world, have an understanding of the role of corporate governance codes and its role in achieving better governance practices, be able to understand corporate governance mechanisms and structures within companies and their role in better governance, differentiate between the governance systems around the world, to be able to recognise the governance mechanisms.

2. Briefly describe any plans for developing and improving the course that are being implemented. (eg increased use of IT or web based reference material, changes in content as a result of new research in the field)

A variety of instructional methods may be used depending on content area. These include but are not limited to: lecture, multimedia, cooperative/collaborative learning, labs and demonstrations, projects and presentations, speeches, debates, and panels, conferencing, and performance. Methodology will be selected to best meet student needs.

C. Course Description (Note: General description in the form to be used for the Bulletin or Handbook should be attached)

1 Topics to be Covered

Topics	No of Weeks	Contact hours
Course introduction:	1	3
Development in corporate governance	2	6
Developments of corporate governance codes	2	6
Owners and stakeholders		
Directors and board structure	2	6
Examination	2	6
Board sub committees: audit remuneration and nomination committees	2	6
International corporate governance	2	6
Socially responsible investment	2	6

2 Course components (total contact hours per semester):

Lecture: Varies	Tutorial: Varies	Practical/Fieldwork/Internship :None	Other: None
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3 Additional private study/learning hours expected for students per week. (This should be an average: for the semester not a specific requirement in each week

(4-6) hours per semester

4 Development of Learning Outcomes in Domains of Learning

For each of the domains of learning shown below indicate:

- A brief summary of the knowledge or skill the course is intended to develop;
- A description of the teaching strategies to be used in the course to develop that knowledge or skill;
- The methods of student assessment to be used in the course to evaluate learning outcomes in the domain concerned.

a .Knowledge**(i) Description of the knowledge to be acquired**

Upon completion of course, students will learn generally accepted corporate governance principles an understanding of the main pillars of governance and the legal political economic features of governance in the world , have an understanding of the role of corporate governance codes and its role in achieving better governance practices, be able to understand corporate governance mechanisms in their role in better governance, differentiate between the governance systems around the world, to be able to recognise the governance mechanisms, have an understanding of corporate social responsibility (CSR).

(ii) Teaching strategies to be used to develop that knowledge

The basic instructional method will consist of interactive lecture, class discussion, and hands-on learning through class participation. Lectures will provide the framework for

directing independent student learning activity and skills development. As such, students will be presented with relevant information, tasks and source material in lectures that will enable self-directed learning.

(iii) Methods of assessment of knowledge acquired

The student is required to respond to topic-related discussion questions after every chapter. These questions will be provided weekly. Grading of responses will be based on content and general to specific knowledge of information covered. Although a specific length is not mandated, responses should be well thought out and add value to the class discussion.

Assignments and examination questions will consist of problem-solution and objective type questions and will be derived from text and lecture material and class handouts.

b. Cognitive Skills

(i) Cognitive skills to be developed

Upon completion of course, student will be able to detail corporate governance principles; explain the development of corporate governance codes world wide, to be able to identify corporate governance mechanisms and to identify corporate governance disclosure.

(ii) Teaching strategies to be used to develop these cognitive skills

The basic instructional method will consist of interactive lecture, class discussion, and hands-on learning through class participation. Lectures will provide the framework for directing independent student learning activity and skills development. As such, students will be presented with relevant information, tasks and source material in lectures that will enable self-directed learning.

(iii) Methods of assessment of students cognitive skills

The student is required to respond to topic-related discussion questions after every chapter. These questions will be provided weekly. Grading of responses will be based on content and general to specific knowledge of information covered. Although a specific length is not mandated, responses should be well thought out and add value to the class discussion.

Assignments and examination questions will consist of problem-solution and objective type questions and will be derived from text and lecture material and class handouts.

c. Interpersonal Skills and Responsibility

(i) Description of the interpersonal skills and capacity to carry responsibility to be developed

Students will integrate processes of thinking, communication, leadership, and management in order to apply interpersonal relationships knowledge and skills. Students will also learn to evaluate effectiveness of communication processes, demonstrate leadership that encourages participation and respect for the ideas, perspectives, and contributions of group members; apply management, decision-making, and problem solving processes to accomplish tasks and fulfill responsibilities; examine interrelationships among thinking, communication, leadership, and management processes to address individual, family, community, and workplace issues. Students will develop and demonstrate ethical behavior that is appropriate for the business professional in today's society.

(ii) Teaching strategies to be used to develop these skills and abilities

The basic instructional method will consist of interactive lecture, class discussion, and hands-on learning through class participation.

(iii) Methods of assessment of students interpersonal skills and capacity to carry responsibility

Student's contributions to the topic-related discussions will be assessed by instructor who will lead, oversee, and/or facilitate class discussions. Instructor will assess students ability and willingness to apply standards of ethical behavior when making judgments or taking personal actions and demonstrate effective listening and feedback.

d. Communication, Information Technology and Numerical Skills

(i) Description of the skills to be developed in this domain.

NA

(ii) Teaching strategies to be used to develop these skills

NA

(iii) Methods of assessment of students numerical and communication skills

NA

e. Psychomotor Skills (if applicable)

(i) Description of the psychomotor skills to be developed and the level of performance required

NA

(ii) Teaching strategies to be used to develop these skills

NA

(iii) Methods of assessment of students psychomotor skills

NA

5. Schedule of Assessment Tasks for Students During the Semester

Assessment	Assessment task) eg .essay, test, group project, examination etc.)	Week due	Proportion of Final Assessment
1	Discussion Questions	1-12	10%
2	Quizzes	1-12	10%
3	Examination I	7	30%
4	Final Examination	17	50%

D. Student Support

1. Arrangements for availability of faculty for individual student consultations and academic advice .

9 hours per week

E. Learning Resources

1.Required Text(s)

Mallin, C. (2015). *Corporate governance*, 4th edition. Oxford, Oxford University press.

2. Essential References

Solomon, J. (2013). *Corporate Governance and Accountability*, fourth edition, Wiley.

3. Recommended Books and Reference Material (Journals, Reports, etc) (Attach List)

Corporate Governance: An International Review

Harvard Business Review

Oxford English Dictionary or Collins Dictionary and a Thesaurus.

4. Electronic Materials, Web Sites etc

<http://onlinelibrary.wiley.com/journal/10.1111/%28ISSN%291467-8683>

international corporate governance network

<https://www.icgn.org/>

<http://businessfinancemag.com>

5. Other learning material such as computer-based programs/CD, professional standards/regulations

Microsoft Office

Internet Explorer 6.0 or later.

Windows XP with Service Pack (SP2), Windows Server 2003 with SP1 or Vista operating system

Macromedia Flash Player 7 or higher

QuickTime

Adobe Acrobat Reader 5 or later

Flash Player

Flash Drive

Microsoft Excel

F. Facilities Required

Indicate requirements for the course including size of classrooms and laboratories) ie number of seats in classrooms and laboratories, extent of computer access etc.)

1. Accommodation (Lecture rooms, laboratories, etc).

Classes will be held in business computer laboratory and will accommodate approximately twenty-five (25) students.

2. Computing resources

Students will have access to Microsoft Excel, Microsoft Access, and Microsoft Office systems.

3. Other resources (specify-- eg .If specific laboratory equipment is required, list requirements or attach list)

Business computer laboratory must encompass twenty-five (25) student workstations, network printer, and scanners for student use.

G. Course Evaluation and Improvement Processes

1Strategies for Obtaining Student Feedback on Effectiveness of Teaching

Evaluations of performance and teaching effectiveness will be administered to the students at the end of the course. A questionnaire will be used in order to determine appropriateness of communication of course expectations (learning objectives), communication of course requirements (e.g., assessment), student perception of the quality of classroom teaching, adequacy of assessment feedback, and accessibility of learning resources and support.

2Other Strategies for Evaluation of Teaching by the Instructor or by the Department

Evaluations will be conducted by colleagues of the instructor who have expertise in the course/discipline. Evaluations will result from information obtained through classroom visits and review of course materials and instructional contributions.

3Processes for Improvement of Teaching

Instructor will conduct evaluations from a number of sources including, but not limited to, student questionnaires, peer reviews, department focus groups, and self-evaluations. Instructor will collect and respond to feedback on their teaching from colleagues, peers, and students on a continual basis. Instructor and department will utilize a systematic approach to evaluate information obtained from feedback to make appropriate improvement of teaching that is firmly based on professional practices.

4Processes for Verifying Standards of Student Achievement) eg .check marking by an independent faculty member of a sample of student work, periodic exchange and remarking of a sample of assignments with a faculty member in another institution)

To help instructor review the extent of the students achievement, a mid-course and end of course rating scale will be utilized in an effort to survey goals for student learning. Based on the survey results, instructor will collect data to verify student's perceived strengths and weaknesses. The purpose of collecting evidence of student achievement is to help to establish baseline data to monitor improvements in student learning over time. A summary of a description of students' current levels of achievement of will be provided to student upon completion. Conference between instructor and student will

be available, upon request, to discuss students' achievement review.

5Describe the planning arrangements for periodically reviewing course effectiveness and planning for improvement.

Periodic focus groups will be conducted by instructor, faculty of the department, and department administrators to critique appropriateness of learning outcomes, content choice and currency, teaching and assessment methods, match between all of the above.

The required text covers a percentage of: 100% of the course

Faculty In charge

Dr. Maree Alamri

Vice Dean (Academic Affairs)

Dr. Najeeb Al Mater

Head of Department

Dr. Mohammed Makni

The Dean

Dr. Mohammed Al Zehrani