

## Academic Advisory Unit

### Vision:

Excellence in providing student academic advising services in all fields.

### Mission:

Providing distinguished Advising in the academic, professional, psychological and social fields for students and helping them to develop their abilities and personal skills, which will benefit the community.

### Objectives:

- Helping new students to integrate into the academic environment and to overcome the gap between high school and university environment
- Help in building students' personality and help them excel and succeed
- Guiding and advising students to achieve the highest rates of educational attainment
- Follow-up of the students' scientific progress in terms of implementing the study plan and providing advice.
- Follow up on the psychological and social status of students
- Encourage and help students to think about future career opportunities
- Extending a helping hand to students in facing the difficulties related to their studies and overcoming all the obstacles they encounter in their studies

### Tasks of Academic Advising Unit:

- Forming an academic advising plan for the faculty and supervising its implementation.
- Forming a guide for the academic guidance unit in the faculty.



- Supervising orientation programs for new students to introduce the faculty's study and examination system.
- Providing training programs to prepare faculty staff members for academic advising system.
- Provide awareness among students of the importance of academic advising and the need to communicate with academic advisors.
- A survey of students' opinions about the Advising process in the faculty.
- Distribute students to academic advisors using the Banner screens for Academic Advising System.
- Considering students' academic problems raised by advisors and seeking to solve them.
- Identifying the gifted, creative, talented, and stumbling students and developing a program to take care of each category of them, including stimulus and support.
- Preparing reports on academic advising at the faculty

#### Unit members:

No.	Name	Position	E-mail address
1	Vice dean for academic affairs (Dr. Adel Alghamdi)	Head of Unit	ai.alghamdi@bu.edu.sa
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